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| **Job Title: Veterinary Nursing Auxiliary**  **Department: Oncology and Soft Tissue**  **Reporting To: Head Nursing Auxiliary or, in her absence, Head Nurse or Senior Nurse Clinician** FURTHER PARTICULARS |
| **Role Description:** |
| The Veterinary Nursing Auxiliary’s role is to assist the Veterinary Surgeons and Veterinary Nurses in the provision of veterinary care to patients.  Together we will demonstrate safe, clinical decision-making and expert care together with compassionate communication for patients referred to Fitzpatrick Referrals. You will be care driven, have excellent communication skills, exceptionally organised, thorough and be able to operate in a 24/7 team environment. |
| Responsibilities and Tasks: |
| * Maintain the operating theatres to include setting up, turning around, closing down and restocking * Prepare the surgical kits/instruments needed for any scheduled surgeries * Clean and maintain all surgical instruments * Package all surgical kits/instruments and sterilise using the autoclave * Maintain all sterile supplies needed for surgery * Carry out correct theatre etiquette * Hand sterile surgical instruments to scrubbed personnel * Circulate in major surgeries * Clipping and aseptic skin preparation of patients for surgical procedures * Restraining patients for clinical examinations and minor clinical procedures * Assist the ward nurses in the provision of basic nursing care to inpatients to include walking, feeding and cleaning/bathing * Operate the washing and dryer machines * Run blood samples using the in-house laboratory equipment * Maintain stock levels in line with practice protocol * Maintain patient records in line with practice protocol * Maintain the overall cleanliness of the practice, both surgical and ward areas * Ensure animal welfare and practice health and safety is at the forefront of all tasks undertaken  In addition to your main duties you will be required to carry out such other duties consistent with your position to meet the needs of the Practice and as the Practice may from time to time require. |

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| PERSON SPECIFICATION |
| The skills, abilities, experience and knowledge outlined below provide a summary of what is required to carry out this job effectively. They also form part of the selection criteria on which the decision on who to appoint will be made. Please ensure that you show how you meet the criteria outlined below in your application. |

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| **Requirement** | **Essential** | **Desirable** | **Assessment** |
| Qualifications and experience | * Good general education with GCSE qualifications or equivalent * Experience of working with animals | * An animal care qualification or similar * Experience working within a veterinary practice environment | Application and interview |
| Knowledge | * None | * An understanding into veterinary care and treatment | Interview |
| Personal skills | * Ability to work as a team player * Excellent interpersonal and verbal communication skills * Ability to work on own initiative * Good organisational and time management skills | * Ability to work under pressure | Application and interview |
| Personal Characteristics | * Compassionate and caring * Enthusiastic and motivated * Determined * Flexible approach * Smart and well presented | * Confident | Interview |
| Other | * Right to work in the United Kingdom * Prepared to do shift work including weekends, bank holidays, night duties and on call on a rotational basis * Have access to transport to commute to the practice |  | Interview |
| Values | * Integrity – We always endeavour to do the right thing * Innovation – We challenge ourselves to develop new and better ways to solve problems * Care – We care passionately about what we do * Education – We are totally committed to learning and sharing knowledge and information * Community – We work best when we work as a team | . | Interview |

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| **Application Process** | |
| Please send a completed application form, together with your cv and details of two referees by email to:  recruitment@fitzpatrickreferrals.co.uk |