



## **Job Title: Prep Veterinary Nurse**

**Department: Prep**

**Reporting to: Clinical Nursing Coordinator**

### **FURTHER PARTICULARS**

#### **Role Description:**

A Prep Veterinary Nurses role is to provide anaesthesia, surgical and diagnostic nursing care to patients passing through the preparation and theatre areas. These individuals take direction from the Clinical Nursing Coordinator and assist them by being efficient but without compromising on patient safety and welfare. They are responsible for delivering a high level of nursing care to the patient they are assigned to through the entire anaesthesia/surgical/diagnostic process. They will assist with the training and integration of new staff to the team as needed. They will be part of the nursing rota covering out of hours and weekends.

Together we will demonstrate safe, clinical decision-making and expert care along with compassionate communication for patients referred to Fitzpatrick Referrals. You will be care driven, have excellent communication skills, exceptionally organised, thorough and be able to support a 24/7 team environment.

#### **Responsibilities and Tasks:**

- Provide, promote and develop the highest level of nursing care, unrivalled anywhere in the world, to all patients under our care
- Maintain precise patient records through accurate notes and charging and ensure itemised charge sheets are completed
- Comply with the nursing rota
- Be polite and courteous to all clients at all times and provide help and assistance where needed
- Be courteous and respectful to all members of the team and always act with integrity
- Support marketing initiatives and promote our services both within and outside the practice
- Actively participate in and maintaining continued professional development
- Assist the Veterinary Specialists with clinical workload by ensuring that the clinical facilities work to their optimum levels
- Ensure that optimum communication occurs within the clinical team
- Assist with training for new members of the team as needed
- Clinical nursing assessments – general health, BCS, basic parameters
- Ensuring that clinical sampling and collecting/sending clinical tests are completed
- Assist with radiography and sedations
- Assist with anaesthesia induction and monitoring for surgery and diagnostic procedures
- Have an understanding of surgical instruments and assist with the cleaning and sterilisation as needed
- Assist with the preparation of patients for surgery
- Able to perform basic reception duties
- Alert senior staff to equipment breakages and malfunctions as needed
- Maintaining stock levels of supplies as needed
- Work according to practice standard operating procedures and policies
- Maintain the clinical environment in line with practice infection control measures
- Take direction from the Clinical Nursing Coordinators
- Carry out all specific tasks and responsibilities as asked to by the Clinical Nursing Coordinators
- Act as an advocate for the nursing team
- Be fully aware of and work within the practice's health and safety policy
- Knowledge of how to deal with emergency situations within the hospital
- Welcome and provide support for visiting veterinary surgeons, students and work experience personnel
- Follow employee handbook policy
- In addition to your main duties, you will be required to carry out such other duties consistent with your position to meet the needs of the Practice and as the Practice may from time to time require.

## PERSON SPECIFICATION

The skills, abilities, experience and knowledge outlined below provide a summary of what is required to carry out this job effectively. They also form part of the selection criteria on which the decision on who to appoint will be made. Please ensure that you show how you meet the criteria outlined below in your application.

Requirement	Essential	Desirable	Assessment
Qualifications and experience	<ul style="list-style-type: none"> <li>Veterinary Nurse accredited qualification</li> <li>RCVS registration</li> </ul>	<ul style="list-style-type: none"> <li>Have, or working towards, an advanced veterinary nurse qualification</li> <li>Experience of working in a referral setting</li> <li>Have at least 2 years post qualification experience</li> </ul>	Application and interview
Knowledge	<ul style="list-style-type: none"> <li>Wide knowledge base of all areas of veterinary nursing</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of orthopaedic and neurology care</li> <li>Knowledge of advanced, high-level nursing care</li> </ul>	Interview
Personal skills	<ul style="list-style-type: none"> <li>Ability to work as a team player</li> <li>Excellent interpersonal and verbal communication skills</li> <li>Ability to work on own initiative</li> <li>Good organisational and time management skills</li> <li>Ability to work under pressure</li> </ul>	<ul style="list-style-type: none"> <li>Exceptional organisational and time management skills</li> </ul>	Application and interview
Clinical skills	<ul style="list-style-type: none"> <li>Good basic nursing skills- taking bloods and IV cannula placement</li> <li>Good level of basic anaesthesia knowledge</li> </ul>	<ul style="list-style-type: none"> <li>Competent in client communication</li> <li>Competent in advanced nursing skills</li> <li>Competent in monitoring advanced anaesthesia</li> </ul>	Application and interview
Personal Characteristics	<ul style="list-style-type: none"> <li>Compassionate and caring</li> <li>Patient, supportive approach</li> <li>Enthusiastic and motivated</li> <li>Determined</li> <li>Flexibility</li> <li>Smart and well presented</li> <li>Proactive in learning and progressing career</li> </ul>	<ul style="list-style-type: none"> <li>Confident</li> </ul>	Interview
Other	<ul style="list-style-type: none"> <li>Right to work in the United Kingdom</li> <li>Prepared to do shift work including weekends, bank holidays, night duties and on call on a rotational basis</li> <li>Have access to transport to commute to the practice</li> </ul>		Interview
Values	<ul style="list-style-type: none"> <li>Integrity – We always endeavour to do the right thing</li> <li>Innovation – We challenge ourselves to develop new and better ways to solve problems</li> <li>Care – We care passionately about what we do</li> <li>Education – We are totally committed to learning and sharing knowledge and information</li> <li>Community – We work best when we work as a team</li> </ul>		Interview

### Application Process

Please send a cover letter together with your cv by email to:  
recruitment@fitzpatrickreferrals.co.uk