



Job Title: Medical Oncology Registered Veterinary Nurse

Hospital: Oncology and Soft Tissue

Reporting To: Head Nurse

Job Description:

The role of a medical oncology registered veterinary nurse (RVN) is vital in providing patient care within the hospital. It requires the post holder to work within our medical oncology team to include the specialists, residents, interns, the Senior Medical Oncology RVN, RVNs and auxiliaries. It is essential that the post holder is driven and motivated to learn and develop their clinical nursing skills and knowledge of medical oncology to an advanced level. The role requires dedication, hard-work and skills in logistics and problem solving in order to ensure the delivery of the highest level of patient care.

The post holder will require strong communication skills in order to carry out their duties when interacting with the clinical team and the non-clinical staff to include the front of house team, finance team, facilities team and stock controller in order to promote the clinical flow of patients through all areas of the hospital. Communication with clients should be excellent to ensure that they are provided with all relevant information regarding the care for their pets.

Together we will demonstrate safe, clinical decision-making and expert care together with compassionate communication for patients referred to Fitzpatrick Referrals. You will be care driven, have excellent communication skills, exceptionally organised, thorough and be able to operate in a 24/7 team environment.

Professional Responsibilities:

- Maintain RCVS registration as a registered veterinary nurse (RVN)
- Follow the Royal College of Veterinary Surgeons (RCVS) Code of Professional Conduct for Veterinary Nurses to include maintaining the five principles and the professional responsibilities in regard to animals; clients; the profession; the veterinary team; the RCVS; and the public
- To be familiar with your professional obligations in relation to the RCVS as a registered veterinary nurse and the VN Code of Conduct
- Comply with the nursing rota as communicated by the Deputy Head RVN and Head RVN
- Partake in on calls, weekends and bank holidays on a rotational basis
- Work with the Senior Medical Oncology RVN within your area to organise patient flow on a day to day basis to ensure the most effective and efficient approach to ensure the workload is completed
- Calculate and administer chemotherapy drugs as part of a patient's treatment plan
- Assist the ward nurses in the delivery of exceptional patient care to the hospitalised medical oncology patients
- Work closely with the rest of the clinical team to facilitate the work flow of patients
- Assist with the diagnostic procedures such as radiographs, ultrasound and CT imaging
- Communicate with the Senior RVNs, Deputy Head RVN and Head RVN regarding areas of high workload and translocate as required
- To provide consistent, clear, clinical and professional advice and duties and act as an exemplary RVN to all staff
- Demonstrate professional awareness and accountability in care according to the RCVS VN Code of Conduct
- Responsible for the guidance of the auxiliary teams in accordance with professional and RCVS standards
- To provide clinical training and mentoring to new nursing and auxiliary staff and any other members of the clinical team as required
- Actively participate in and maintain continued professional development (CPD)
- Possess a desire to develop and advance clinical nursing skills and knowledge

- Work towards completion of your training manual in all aspects of patient care and across all areas of the hospital, with a particular focus on medical oncology
- Liaise with the other clinical teams when necessary to facilitate the completion of the full treatment plan of patients in your care
- Communication with clients directly to include; admitting patients, obtaining a clinical histories for patients admitted to the medical oncology department and discharge patients following treatments
- Inform and educate clients in relation to the treatment and care of the patient
- Be polite and respectful when communicating with clients and all team members
- Report any stock deficiencies to the relevant personnel
- Report any faulty equipment to the relevant personnel
- Assist with patient pricing when requested to by the Senior RVN or finance team
- To attend and actively participate in RVN meetings
- Assist in the reporting of clinical errors in order to promote a culture of transparency and assist with hospital improvements
- Maintain precise patient records through accurate notes
- Work by the practices outlined in the standard operating procedures (SOPs)
- Work in accordance with the FR protocols and policies
- Follow employ handbook policy

Health & Safety

- Be aware of, and conversant with, the Health and Safety At Work Act (1974) and comply with the regulations set down to ensure safety to patients, staff and visitors
- Ensure a robust Infection Prevention and Control policy is in place and adhered to by all staff and visitors.
- Assist with the implementation Health and Safety/Infection control audits, producing rectification plans as needed.
- Ensure all incidents and untoward occurrences are recorded according to Hospital Policy
- Be aware of, and conversant with, the Hospital Fire Policy and be fully aware of the position of fire alarms, emergency equipment and exits.

Governance

- Assist the Clinical Director and Head Nurse in ensuring compliance with risk assurance processes including: health and safety, security, clinical governance, Royal College of Veterinary Surgeons (RCVS) guidelines, and data protection.
- With the Head Nurse, implement and embed a culture of prevention through education
- Assist in the completion of clinical audits; e.g. audits of inpatient notes.

Infection Control

Infection prevention and control is an essential aspect of patient care. All post holders have a personal obligation to act to reduce Hospital Acquired Infections. Post holders must be familiar with the Hospital's Infection Control Policies, including those that apply to their duties such as the Dress Code Policy. Post holders must incorporate into their clinical activities up to date evidence that supports safe infection control practices and procedures, for example, the use of aseptic techniques and the safe disposal of sharps.

Confidentiality and Disclosure of Information

During the course of your work, you will come into possession of confidential information concerning patients, their families, Fitzpatrick Referrals Oncology and Soft Tissue Hospital and its staff. This information should be treated confidentially and in accordance with the Data Protection Act (1998) and European Regulations

Data/Security

The post holder is responsible for ensuring he/she maintains the integrity and quality of both computerised and manual data

This job description is intended as a basic guide to the scope of the duties and responsibilities. It will be subject to regular review and amendment as necessary.

Post Holder Signature:

Name:

Date:

Line Manager Signature:

Name:

Date:

PERSON SPECIFICATION			
The skills, abilities, experience and knowledge outlined below provide a summary of what is required to carry out this job effectively. They also form part of the selection criteria on which the decision on who to appoint will be made. Please ensure that you show how you meet the criteria outlined below in your application.			
Requirement	Essential	Desirable	Assessment

Qualifications and experience	<ul style="list-style-type: none"> • Veterinary Nurse accredited qualification • RCVS registration 	<ul style="list-style-type: none"> • Advanced veterinary nurse qualifications/certificate/diploma • Previous experience of working in a referral setting 	Application and interview
Knowledge	<ul style="list-style-type: none"> • Wide knowledge base of all areas of veterinary nursing • Knowledge of RCVS VN Code of Conduct 	<ul style="list-style-type: none"> • Knowledge of specifically working with oncological and soft tissue patients • Knowledge of advanced high level nursing care 	Interview
Personal skills	<ul style="list-style-type: none"> • Ability to work as a team player • Excellent interpersonal and verbal communication skills • Ability to work on own initiative • Good organisational and time management skills 	Ability to work under pressure	Application and interview
Clinical skills	<ul style="list-style-type: none"> • Competent in all basic nursing skills • Competent in monitoring anaesthesia • A willingness to develop clinical nursing skills and knowledge to an advanced level • Ability to communication effectively with clients 	<ul style="list-style-type: none"> • Competent in monitoring advanced anaesthesia • Competent in client communication • Competent in advanced nursing skills 	Interview
Personal Characteristics	<ul style="list-style-type: none"> • Compassionate and caring • Enthusiastic and motivated • Determined • Flexibility • Smart and well presented • Proactive in learning and progressing career 	<ul style="list-style-type: none"> • Confident 	Interview
Other	<ul style="list-style-type: none"> • Right to work in the United Kingdom • Prepared to do shift work including weekends, bank holidays, night duties and on call on a rotational basis • Have access to transport to commute to the practice 		Interview
Values	<ul style="list-style-type: none"> • Integrity – We always endeavour to do the right thing • Innovation – We challenge ourselves to develop new and better ways to solve problems • Care – We care passionately about what we do • Education – We are totally committed to learning and sharing knowledge and information • Community – We work best when we work as a team 		Interview